



INFORMATION FOR LIVESTOCK EXHIBITORS

WOOLFEST 2019

The Aims of Woolfest



Woolfest was founded to provide a showcase and a celebration of the best of wool and wool crafts. The event is all about creativity and design with beautiful quality, amazing colours and skilled craftsmanship.

Here is what we are looking for when you apply:

- Breeds – we like to have as many different breeds as possible on display.
- Previous stall presentation (please provide a photograph)
- Any Merchandise should be mainly natural fibres, especially wool and animal fibres
- Contribution to diversity of animals and crafts.

Woolfest 2019

Woolfest Dates

Friday 28th & Saturday 29th June 2019
at Mitchells Lakeland Livestock Centre,
Cockermouth, Cumbria CA13 0QQ

– this is the livestock auction mart.

Woolfest 2019

Show Times

Friday show times: 10am to 6pm
Saturday show times: 10am to 5pm

At 6.30pm on Friday everyone will be asked to move to the Square or the Café for the Spin-In

Stall Information

The livestock will be at the centre of the show area (Aisles F, G and H), so you have easy access to the Parade Ring. The livestock stalls are approx. 8.5 ft² (2.6 m²) with metal bar fencing around to a height of 6ft (1.8m). See our 'Livestock Stall List' to choose the size stall you require.

Arrival & Set-up Times

Thursday 27th June - 3 pm to 7 pm
Friday 28th June - 8 am to 9 am

Please hand in your completed Movements
Form at the Information Desk

Stall Take Down Times

Saturday 29th June – 5pm – 8pm

*Please do not begin to dismantle your stall
before 5pm. Everything must be removed by
8pm.*

-  Sub-letting or unofficial sharing of stalls is not permitted at Woolfest.
-  Only one stall is available for exhibition stands or products, the rest should be used for your livestock. If you would like an exhibition stall without Livestock and sales, then please get in touch further information



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Your Application

Tables will be provided free of charge if ordered on your initial application form and will be placed at the end of the aisles for you to collect. We do not supply chairs (except for demo stalls). There is no electricity for stallholders.

If you wish to be next to or opposite another specific stallholder, please include this on your application form.



14th January 2019 is the cut-off date for applications, any received after this date cannot be guaranteed a place.

We will acknowledge the receipt of your application by email



Invoices will be sent out by the end of February 2019, please ensure your payments are received within 30 days of the invoice date.

A late payment charge will be added to all late payments



Insurance

The insurers for Woolfest demand that all livestock exhibitors must hold adequate and appropriate insurance. Every stallholder is required to provide proof of public liability insurance for a minimum of £2 million. The deadline to submit your insurance is **17th May 2019**, unless your renewal date is later (in which case please advise Gwen – applications@woolfest.com). Please also write your renewal date on your application form.

Your insurance documents must show:

- Your name and/ or your company name
- Renewal Date
- Proof of public liability showing company name, amount of cover (£) and dates of cover.

- Renewal notices or payment schedules cannot be accepted.
- Trade vehicles must be parked behind the Mart, not in the visitor's area by 9.30 am
- Please do not arrive before these times** - Arrival times are restricted for the show and must be adhered to. Animals arriving outside these times will not be allowed into the mart.



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Woolfest Programme and Advertising

The entry fee for visitors is £10 for one day and £15 for two days. Every stallholder will have a free listing in the Woolfest programme. Advertising is available. Please fill in the tick box on the application form if you would like to advertise in the 2019 programme.

Facilities



The Mart is enclosed on three sides and open at the back, with a roof over all stalls – it is very bright and airy, this means it can sometimes be cold – do dress accordingly. Stalls are thoroughly cleaned on the Thursday morning but, please be aware that the floor may still be wet (we recommend you come prepared with newspaper and floor cloths). The Mart sometimes has birds in the rafters, please bring covers to protect your goods from bird excrement when your stall is closed.



Meals, snacks and drinks are available from the auction mart café plus there is a trolley service available for stallholders while the show is open. A stallholders' marquee is also available which can be accessed through the door at the bottom end of the Wool Clip Aisle (A).



Stallholder toilets are available next to the stallholders' marquee. Public toilets can be found inside the Mart and outside the door in the Exhibition Square. Accommodation should be booked well in advance. You can get details of hotels from Cocker mouth Tourist Information on Tel: 01900 822634 or www.cockermouth.org.uk



There is also limited camping space for stallholders on site, behind the Mart. Please note however, although toilets will be available for campers there are no other facilities e.g. no showers, waste disposal or electric hook-ups).



Car parking passes will be sent to you a few weeks before the event, these must be displayed in your front windscreen when loading and unloading and are only to be used by stallholders as parking is very limited.



Please note: despite attempts to improve it, the wi-fi signal is not always reliable so you may wish to use a dongle or mobile phone to take payments.

For further information please email: applications@woolfest.co.uk

Applications should be returned to Woolfest c/o: Curlew Secretarial Solutions, 24 Front Street, Brampton Cumbria CA8 1NG or applications@woolfest.co.uk

For general Woolfest information about the event please see our website www.woolfest.co.uk or contact the Wool Clip shop in Caldbeck (11.00am to 4.00pm daily) on 016974 78707.